

NCHA Limited Trading as  
National Cutting Horse Association

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[www.ncha.com.au](http://www.ncha.com.au)

## GENERAL MANAGER

### National Cutting Horse Association (NCHA Ltd)

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A full time, permanent career opportunity is available with the National Cutting Horse Association. The NCHA has been a leading industry organisation for almost 50 years. Based in Tamworth, NSW the NCHA promotes Cutting horse competitions throughout Australia through 40 affiliates and more than 1,000 members. The NCHA produces and manages the NCHA Futurity, the highest prizemoney performance horse competition in Australia.

The successful applicant will work closely with a progressive Board of Directors, a small, dedicated administration team, and a diverse membership.

#### **The position will report directly to the NCHA President and duties will include:**

- Managing the operations and administration of the organisation, membership growth, member satisfaction and provision of outstanding service
- Maintain and enhance existing relationships with key stakeholders including competitors, owners, sponsors, professional trainers, affiliates and other local entities
- Successful coordination and delivery of the NCHA Futurity
- Reporting of strategic and operational objectives to the Board of Directors
- Development of new relationships and business opportunities

#### **The successful applicant should be able to demonstrate:**

- A strong work ethic and high level of self-motivation to effectively work autonomously and meet deadlines
- Experience in effective operational and event management, sponsorship and marketing, modern IT systems such as Microsoft Office programs and report writing
- Exceptional communication, media and customer service skills
- The ability to work well under pressure
- Demonstrated leadership and organisational skills

Remuneration will be negotiated based on proven experience, with an annual package of \$85,000 to \$100,000 including a service vehicle.

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#### **Applications including a Cover Letter, CV, at least 3 recent referees and Statement addressing the Selection Criteria should be addressed to:**

The NCHA President, NCHA Ltd via email [trtrainingstables@hotmail.com](mailto:trtrainingstables@hotmail.com).

**Applications that DO NOT address the Selection Criteria will NOT be considered.**

For any enquiries, please contact Troy Randell on 0429 951 154

(Do not direct any enquiries to the NCHA office)

**Applications close 5.00pm (EST) Friday 8 October 2021**